WISCONSIN INTER◉PERABILITY
SEAMLESS STATEWIDE ◬ PUBLIC SAFETY RADIO COMMUNICATIONS

TONY EVERS,
Governor

MATT JOSKI,
Chairperson
Interoperability Council

WISCONSIN INTEROPERABILITY COUNCIL

THURSDAY, MAY 25TH, 2023 – 12:30 PM

MEETING MINUTES

1. Vice-Chair Jamie Formea called the meeting to order at 12:33 PM.

2. Quorum was established with 7/10 members present.
   A. In-Person: Timothy Carnahan, Greg Engle, Jamie Formea, Mike Warnke, Trina Zanow.
   B. Virtual: Kirk Gunderson, Matt Joski.
   C. Absent: Steve Hansen, Marshall Ogren, Brian Uhl.

3. Meeting minutes from March 23, 2023, considered for approval.
Motion by Carnahan to approve March 23, 2023 meeting minutes; seconded by Warnke. Unanimous approval.

4. IC and Subcommittee Membership Updates
   A. Announced IC and 911 Subcommittee (911 SC) reappointments and reviewed vacancies.
      1) Reappointments
         a) IC - Director of Emergency Medical Services – Kirk Gunderson
         b) IC - Chief of a Fire Department – Steve Hansen
         c) IC - Sheriff – Matt Joski
         d) IC - Individual with Experience/Expertise in Interoperable Communications – Jamie Formea
         e) 911 SC - Association or Chapter that promotes a universal emergency telephone number system – Bob Frank
         f) 911 SC - Association of Wisconsin Police Chiefs – Daniel Hardman
         g) 911 SC - VoIP Provider – Jamey Lysne
         h) 911 SC - Association or Chapter of Public Safety Communications Professionals 1 – Danielle Miller
         i) 911 SC - Association or Chapter of Public Safety Communications Professionals 2 – Kinnyetta Patterson
         j) 911 SC - Regional Commercial Mobile Radio Service Provider – Gary Pelletier
      2) Vacancies
         a) IC - Local Government Elected Official, Local Emergency Management Director, Representative from an American Indian Tribe or Band, Hospital Representative, Local Health Department Representative.
         b) 911 SC - Association of Cities, Villages, or Towns, Association of Emergency Medical Service Providers, (2) Association of Wisconsin Telecommunications Providers, National Commercial Mobile Radio Service Provider.

   B. Reviewed and discussed subcommittee applicants for approval.
      1) Uncontested, incumbent applicants reviewed.
         a) LMR - Region 45 700/800 MHz Group – Russell Schreiner
         b) LMR - Region 54 700/800 MHz Group – Carl Guse
         c) PSB - Badger State Sheriffs Association – Dale Schmidt
         d) WISCOM - Radio system administrator or technician – Daniel Weber

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      e) WISCOM - Southeast WEM Region – Joseph Baasch
      f) WISCOM - Northwest WEM Region – Keith Kesler
      g) WISCOM - Northwest WEM Region – Jan Victorson

Motion by Warnke to collectively reappoint Russell Schreiner and Carl Guse to the LMR Subcommittee, Dale Schmidt to the PSB Subcommittee, and Daniel Weber, Joseph Baasch, Keith Kesler, and Jan Victorson to the WISCOM Subcommittee; seconded by Engle. Unanimous approval.

    2) Discussed applicants for the LMR Subcommittee, Local Fire Service (volunteer or full-time) seat.
      a) Scott Burgardt
      b) Tucker McCumber (*incumbent*)

Motion by Gunderson to reappoint Tucker McCumber to the LMR Subcommittee; seconded by Warnke. Unanimous approval.

  C. Reviewed subcommittee vacancies and upcoming term expirations.
    1) PSB
      a) Representative from a federally recognized American Indian tribe or band – *vacant*
      b) (2) Emergency Medical Services Representatives – *both expire 7/16/23*
    2) WISCOM
      a) Representative from the West Central, Wisconsin Emergency Management, region – *expired 3/25/23*
      b) (2) Representatives from the Southwest, Wisconsin Emergency Management, region – *both expire 7/22/23*
      c) Representative from the East Central, Wisconsin Emergency Management, region – *expires 7/22/23*

Motion by Carnahan to open the application period for all seven positions; seconded by Zanow. Unanimous approval.

5. IC Chair Update
  A. Sheriff Joski shared an update on the WISCOM RFP outreach meetings and thanked those who are advocating on behalf of statewide interoperability.
  B. SCIP Goals and Objectives discussed.
    1) *2. Establish onboarding process for new IC and subcommittee members.*
      a) Provided an update on the process and orientation package.
      b) Guidance sought for mentorship alignment of members.
    2) *3. Increase COOP planning for PSAPs.*
      a) Jessica Jimenez provided an updated on the COOP template development.
        (i) Final webinar is anticipated for the end of June.
    3) *4.1 Complete CISA Cybersecurity Awareness Webinar TA and engage CISA on other cyber resources & 8.1 Complete a CISA Grants Webinar TA.*
      a) Both webinars completed in April.
    4) Ongoing Goals/Objectives reviewed.
      a) 4.2 Establish and maintain relationship between the IC and the Homeland Security Council Wisconsin Cyber Strategy Planning Working Group (HSC WCSPWG) and assist in any planning, education, and cyber threat assessment efforts within the public safety community in Wisconsin (risk identification); report out at 3 IC meeting a year.
        (i) Trina Zanow informed the IC that the HSC WCSPWG Chair left and therefore the group is not currently meeting.

b) *5. Increase education on emergency communications technologies and cybersecurity for IC members and it's subcommittees.*
  (i) Requested a presentation at a future meeting (September).
    (1) Presentation ideas and/or volunteers, to assist with scheduling and coordination, can be sent to the Interop@widma.gov mailbox.

6. Public Comment
   A. Derek DiPietro from Motorola Solutions, Inc. commented in support of the state funding of the proposed radio grant program and noted that the grant program should include all P25 vendors.

7. NG9-1-1 Program Update
   A. Jessica Jimenez provided an update on the AT&T ESInet project.
      1) As of May 23, 2023, 86 signed participation agreements (61 counties, 24 municipalities, 1 state agency).
      2) St. Croix County went live April 12th and Waupaca County is scheduled for operational readiness testing (ORT) with an estimated go live date of June 7th.
      3) NG9-1-1 Buildout status map displayed.
   B. Federal 911 Reporting discussed.
      1) FCC Annual 911 Fee Report and National 911 Profile Database reports due.
   C. Zach Hassler discussed the NG9-1-1 GIS projects.
      1) Six counties have signed up to utilize the phased i3 approach.
      2) Next state GIS call is scheduled for June 5th at 1:00pm.
      3) ArcGIS online service created to share data, including gaps and overlap analysis.
         a) Email zachary.hassler@widma.gov for credentials to access the tool.
   D. Grant Grywalsky provided an updated on the PSAP Grant Program FY24 based on recommendations from the 911 Subcommittee.
      1) Max award amount remains at $500,000, with the local match amount lowered to 10%.
         a) **Funding contingent on the next state biennial budget**

8. Public Safety Broadband Program Update
   A. Margaret Zieke reported on the status of FirstNet.
      1) Five-year buildout for State of WI met and moving on to new goals.
      2) In-building funding is still available; reach out to Margaret margaret.zieke@widma.gov or Aaron Midthun am429v@att.com if interested.
      3) Paul Abel introduced as the new FirstNet Authority representative for the State of WI (along with IL, MI, MN, OH).
   B. Update given for the IL/WI Interstate COMMEX.
      1) Tabletop exercise scheduled for June 15, 2023 in Wheeling, IL.
      2) Functional exercise scheduled for September 13, 2023 in Lake County, IL.

9. WISCOM Update
   A. DOT Report
      1) Upgrade to the software system (20.2.4) is continuing with Bureau of Network Engineering and Data Infrastructure (BNEDI) staff and EFJ.
      2) ISSI software upgrade released and installed on April 3rd.
   B. DMA Report
      1) WISCOM system data presented.
      2) Welcomed three new WISCOM user agencies.

10. WI OEC/SWIC Update
    A. Upcoming COMU classes include: COMT (*June 19-23, Pewaukee*), ITSL (*August 7-10, Madison*), INTD (*December 4-7, Wausau*).
        1) TA request submitted for October AUXCOMM course.
        2) Postponed COML class likely to be rescheduled for early 2024.
        3) Let Margaret margaret.zieke@widma.gov know if interested in attending other classes in the future.

11. CISA Update
    A. Molly Boss presented several CISA updates on behalf of Jim Stromberg; information available upon request.

12. Reviewed upcoming conferences and events.

13. Next Meeting: July 27, 2023 at 12:30PM; in-person attendance is encouraged.

14. Meeting reached adjournment at 1:36 PM

Respectfully Submitted,
Allison Hudack
DMA-OEC