Wisconsin Department of Military Affairs

OEC Grant Announcement

NG9-1-1 GIS Grant Program
Fiscal Year 2024

Funding is contingent upon the State Biennial Budget

Application Submission Deadline:
11:59 PM CT August 15, 2023

Grant Announcement:
FY2024 NG9-1-1 GIS Grant Program

All questions for the NG9-1-1 GIS Grant Program should be directed to:
grant.grywalsky@widma.gov. If you experience difficulties with the email address above, please call [608] 888-5501 for assistance.

Application Submission: Applications must be emailed as attachments to interop@widma.gov by the **application deadline of 11:59PM August 15, 2023**. All application documents must be submitted in PDF format. Emailed applications should be labeled with the subject "FY24 NG9-1-1 GIS Grant Application".

Description: The Wisconsin Department of Military Affairs/Office of Emergency Communications (DMA/OEC) is pleased to announce the Fiscal Year (FY) 2024 NG9-1-1 GIS Grant Program funding opportunity. The NG9-1-1 GIS Grant Program is intended to provide funding to county land information offices for data creation, preparation, and remediation activities necessary for enabling Next Generation 9-1-1 (NG9-1-1). **Funding is contingent upon the State Biennial Budget.**

Applicant Eligibility: County land information offices located in a county that has either:
- Fully executed a Participation Agreement to join the AT&T ESInet under the DMA state contract;
- Are in the process of executing a Participation Agreement to join the AT&T ESInet and the Participation Agreement has been submitted to DMA for final signatures;
- Are in the formal process of procuring a local/regional ESInet for NG9-1-1 services in the county; or
- Contracted for a local/regional ESInet for NG9-1-1 services in the county.

DMA agency policy establishes grant purposes and eligibility criteria for the NG9-1-1 GIS Grant Program. Please see NGSP.1 NG911 GIS Grants Policy for more information: June 2023 NG911 GIS Grants Policy

OEC Grant Guide: For more information about the GIS Grant Program, including budget and application tips, grant conditions, and cash match, please see the OEC Grant Guide: June 2023 FY24 OEC Grant Guidance

Opportunity Category: *Competitive*

Eligible Costs:
- New GIS Staffing working 100% on NG911
  - Salary and benefits during the grant performance period
  - Full time or limited term position

- Data preparation, gathering, and creation of the required NG9-1-1 data sets
- Contracts for NG9-1-1 data preparation and collection, such as software and other contractual services
- Training
- Examples of allowable expenses include:
  - Hiring additional staff like full time or limited term employees to produce initial data sets such as road centerlines, address points, PSAP boundary polygons, including creation of the datasets, remediation of critical errors specifically identified in a remediation report[1]
  - Activities related to remediating gaps/overlaps and edge matching with bordering jurisdictions
  - Legacy database clean up, such as MSAG and ALI synchronization with GIS data
  - Personnel training directly related to NG9-1-1 GIS data implementation
  - Consultant or contractor to provide services above

Ineligible Costs:
- General staff overhead costs (e.g., staff time spent not working on the grant projects, general office supplies, computer hardware for existing staff, etc.)
- Costs for providing emergency services or emergency services equipment
- Costs incurred outside of the grant performance period
- Expenses not directly related to NG9-1-1 implementation (e.g., costs related to surveyor imagery)

Match/Cost Sharing Requirement: Under the FY2024 NG9-1-1 GIS Grant Program, there is a 5% cost share/match requirement. Cash match only. For more information on cash match, please see the NGSP.1 NG911 GIS Grants Policy.

For more information on cash match, how to calculate your local share, and supplanting, please see the OEC Grant Guide, Section 2: June 2023 FY24 OEC Grant Guidance

Grant Timeline: These timelines may change at any point during the grant process. Changes will be communicated to all applicable parties. Individual periods of performance may differ from the below timeline, but no project period shall exceed 18 months.

Important Dates:

Application Period:	June 29, 2023 – August 15, 2023
Award Notice:	No later than October 2023
Project Start Date:	December 1, 2023
Progress Report:	Due Quarterly
Project End Date:	June 1, 2025

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[1] Copies of the 2020-21 county remediation report may be requested at interop@widma.gov

Anticipated Funding Amount: Funding is contingent upon the State Biennial Budget, however, OEC anticipates $1.5 million will be available in FY2024 for grants under the NG9-1-1 GIS Grant Program. **Any reduction in the amount of state appropriated funds will impact individual program funding.** The State reserves the right to cancel this Grant Announcement in whole or in part if the Legislature fails to appropriate state grant funds necessary to award grants under this Grant Announcement. Grant funds will be received in the form of reimbursement following project closeout. You should use your required vendor quote(s) to determine your estimated project budget and consider the maximum amount that you are able to match from local sources and the ability to pay for the full project upfront.

Your proposed project budget total must reflect a maximum of 95% state share and a minimum of 5% local match.

DMA reserves the right to limit the maximum amount that will be funded for individual grants based on available state funds. However, applicants are encouraged to apply for the total amount necessary to achieve NG9-1-1 i3 call routing within their county.

Source of Funds: This state grant was authorized by Wis. Stats. § 256.35 (3s) (br), with anticipated funds allocated to DMA from the Wisconsin Police and Fire Protection Fund.

Application Requirements

Application Submission: Applications must be emailed as attachments to interop@widma.gov by the **application deadline of 11:59 PM CT August 15, 2023**. Emailed applications should be labeled with the subject "FY24 NG9-1-1 GIS Grant Application". All application documents must be submitted in PDF format.

APPLICATION CHECKLIST

☐ Grant Application Form

☐ Vendor Quote(s) for each grant funded project

☐ Joint letter from each PSAP in the county and the Land Information Office indicating support and coordination for NG9-1-1 implementation

If the applicant is in a county that is not participating in the state's NG9-1-1 contract with AT&T, they must also submit documentation that demonstrates the county is in the formal process of procuring or has contracted with a vendor for a local/regional ESInet for NG9-1-1 services in the county. Examples of acceptable documentation include final contract documents, approved procurement plans, Request for Proposal/Request for Bid documentation, etc.

EVALUATION PROCESS

Grant applications will be competitively scored by an evaluation committee. Scores will be assigned in the following areas:

- Alignment to recommendations outlined in a remediation report or the Wisconsin NG9-1-1 GIS Implementation Plan
- Projects that benefit multiple agencies or statewide impacts
- Detailed grant implementation timeline
- Enabling i3 call routing
- Source of match funding identified and allowable
- Grant budget information (e.g., Was enough detail provided? Were all expenses listed and allowable? Were items categorized correctly? Does the budget demonstrate cost savings?)
- Joint letter from each PSAP in the county and the Land Information Office indicating support and coordination for NG9-1-1 implementation

AWARD PROCESS

Applicants will be notified once an award decision has been made. The award documents will specify the awarded grant amount, including the local match amount required, the grant period of performance, and any special conditions that have been placed on the grant award.

Awardees must return award documents to interop@widma.gov prior to starting the grant project. All FY24 grant projects may begin no sooner than December 1st.

REPORTING REQUIREMENTS

If awarded a grant, your agency will be responsible for completing a progress report on a quarterly basis as listed in the award package. A progress report form will be provided with the award package.

REIMBURSEMENT

One-time reimbursement will occur when you submit your closeout materials. Reimbursements will be paid in a paper check unless electronic means are requested specifically by the agency prior to the payment. Additional forms to enable ACH electronic payment will need to be completed. Exceptions may be made in the event of extreme financial hardship.

RECORDKEEPING REQUIREMENTS

Grant financial and administrative records shall be maintained by grantees for a period of no less than four (4) years following the date of the closure/audit of the grant award. Equipment records shall be maintained for a period of four (4) years following the final disposition, replacement, or transfer of the equipment. Grantees shall record all match earned by its agency, including all supporting documentation.

Grantees shall keep records of different state fiscal periods separately, identified, and maintained so that backup documentation may be readily located. Grantees are also obligated to protect records adequately against fire or other damage. When records are stored away from the grantee's principal office, a written index of the location of records stored should be on hand and available.

APPLICATION DOCUMENTS

GRANT APPLICATION FORM – required

Link to attachment: June 2023 FY24 NG911 GIS Grant Application

Be sure to save as a new file or your changes may be lost.

CONTACT INFORMATION

For general questions related to the NG9-1-1 GIS Grant Program, please send an email to grant.grywalsky@widma.gov. If you experience difficulties with the email address above, please call [608] 888-5501.