

WISCONSIN INTEROPERABILITY COUNCIL

THURSDAY, JULY 27TH, 2023 – 12:30 PM

APPROVED MEETING MINUTES

1. Vice-Chair Jamie Formea called the meeting to order at 12:32 PM.
2. Quorum was established with 7/11 members present.
 - A. In-Person: *Jeremy Bonikowske, Timothy Carnahan, Jamie Formea, Steve Hansen.*
 - B. Virtual: *Kirk Gunderson, Brian Uhl, Mike Warnke.*
 - C. Absent: *Greg Engle, Matt Joski, Marshall Ogren, Trina Zanow.*
3. Meeting minutes from May 25, 2023, considered for approval.
Motion by Hansen to approve May 25, 2023 meeting minutes; seconded by Carnahan. Unanimous approval.
4. IC and Subcommittee Membership Updates
 - A. Announced IC and 911 Subcommittee (911 SC) Governor appointments and reviewed vacancies.
 - 1) Appointments
 - a) IC – Local Emergency Management Director – Jeremy Bonikowske.
 - b) 911 SC – National Commercial Mobile Radio Service Provider – Phil McCarragher.
 - 2) Vacancies
 - a) IC - Local Government Elected Official, Representative from an American Indian Tribe or Band, Hospital Representative, Local Health Department Representative.
 - b) 911 SC - Association of Cities, Villages, or Towns, Association of Emergency Medical Service Providers, (2) Association of Wisconsin Telecommunications Providers.
 - B. Reviewed uncontested subcommittee incumbent applicants for approval.
 - 1) PSB – Emergency medical services agency – Kyle Schaefer.
 - 2) WISCOM – West-central WEM Region – Kirk Gunderson.
 - 3) WISCOM – Southwest WEM Region – Timothy Slater.
 - 4) WISCOM – Southwest WEM Region – Keith Hurlbert.*Motion by Hansen to collectively reappoint Kyle Schaefer to the PSB Subcommittee and Kirk Gunderson, Timothy Slater, and Keith Hurlbert to the WISCOM Subcommittee; seconded by Carnahan. Unanimous approval.*
 - C. Reviewed subcommittee vacancies and upcoming term expirations.
 - 1) PSB
 - a) Representative from a federally recognized American Indian tribe or band – *vacant.*
 - b) Emergency medical services agency representative – *expired 7/16/23.*
 - 2) WISCOM
 - a) Representative from the Northeast WEM Region -*vacant.*
 - b) (2) Representatives from the East-central WEM Region – *expire 7/22/23 & 9/23/23.*
 - 3) LMR

- a) Representative from a federally recognized American Indian tribe or band – *expires 9/23/23.*

Motion by Carnahan to open the application period for all six positions; seconded by Gunderson. Unanimous approval.

5. SCIP goals and objectives discussed.
 - A. Reviewed objectives with past and upcoming due dates.
 - 1) Discussed the need to revisit the goals to increase engagement and make progress.
 - a) Four objectives are currently marked as completed.
 - 2) *2. Establish onboarding process for new IC and subcommittee members.*
 - a) Draft agenda for new member orientation meeting introduced; will be distributed for comments, discussion, and possible action at the next meeting.
 - 3) Reviewed the ongoing goals and objectives.
 - a) *5.2 Incorporate regular educational presentations on emergency communications technologies to the IC and its subcommittees during IC meetings*
 - i. Discussed frequency of presentations and agreed on ‘up to every other meeting.’
 - ii. Various presentation ideas shared; additional ideas should be emailed to Interop@widma.gov.
 - Council agreed to have Paul Hughes/WEM staff present at the September 28th IC meeting on WEM Communications Interoperability exercises and real-world events lessons learned.
 - CISA is willing to present at future meetings.
6. Public Comment – there was no public comment.
7. 911 Subcommittee Chair Report
 - A. Chairman Bob Frank discussed the renaming of the Police & Fire Protection fee to the 911 fee and subsequent changes in funding.
 - 1) Introduced proposed legislation, Assembly Bill 356 and Senate Bill 371, that includes additional NG911 grant funding for Incumbent Local Exchange Carriers.
8. Land Mobile Radio (LMR) Subcommittee Chair Report
 - A. Vice-Chairman Massie reported that the subcommittee met and did not meet quorum.
 - B. LMR encryption plan workgroup, air-medical group concerns with LZ coordination channels, and VTAC repeater use all discussed.
 - 1) Gunderson volunteered to assist in making connections with the air-medical personnel.
9. WISCOM Subcommittee Chair Report
 - A. Chairman Kesler reported on items that were discussed at the subcommittee meeting.
 - B. The subject of WISCOM and LMR subcommittee’s combining is no longer being pursued.
10. Public Safety Broadband (PSB) Subcommittee Report
 - A. No meeting items to discuss as the last two subcommittee meetings have been cancelled.
 - B. IC Vice-Chair Formea offered ideas as to how to move forward if the PSB subcommittee continues to remain without officers.
 - 1) For the present, the bylaws will be adhered to, and the Chairperson of the IC may appoint a member of the Council to call and preside over subsequent meeting.

11. NG9-1-1 Program Update

- A. Jessica Jimenez provided an update on the AT&T ESInet project.
 - 1) As of July 25, 2023, 92 signed participation agreements (64 counties, 26 municipalities, UW-Madison, & UW-Milwaukee).
 - a) 41 PSAPs have active projects and about 22 more in queue for project manager assignment.
 - 2) St. Croix, Waupaca, and Shawano counties are now live.
 - a) Rock, Oneida, Dane, Milwaukee, Portage, and Marathon Counties, along with Minocqua Police Department all have anticipated deployments for the 3rd/4th quarters (*subject to change*).
 - 3) NG9-1-1 Buildout status map displayed.
- B. Jimenez shared information about the FCC proposed Notice of Proposed Rulemaking for NG911
 - 1) FCC seeks comment on defining NG911, alternative approaches/timeline, and specific data on the NG911 costs to providers to comply with the rule.
- C. Jimenez provided an overview on the NG9-1-1 GIS projects including the i3 phased approach, provisioning boundaries, and the State-led monthly GIS call.
- D. Grant Grywalsky presented information on FY24 PSAP and GIS Grant programs.
 - 1) FY24 PSAP Grant Program: application period is June 16, 2023 – August 1, 2023.
 - a) \$6 million total; \$500,000 max award amount; 10% local match.
 - 2) FY24 GIS Grant Program: application period is June 29, 2023 – August 15, 2023.
 - a) \$1.5 million total; 5% local match; no set max amount.

12. Public Safety Broadband/Interoperability Program Update

- A. Margaret Zieke discussed training opportunities in the state and the requirement of meeting student minimums when utilizing CISA TA grant funds.
 - 1) Zieke is looking for recruitment ideas; please send to margaret.zieke@widma.gov.
- B. Zieke shared information about the IL/WI Interoperability COMMEX; functional exercise is scheduled for September 13th, 2023 in Zion, IL.
 - 1) Participation is limited to the affected area of the exercise location.

13. WISCOM Update

- A. DOT Report
 - 1) Latest system software update (20.2.4) is still in progress.
 - 2) Structural improvements made to the WE Energies Germantown tower and will soon be able to support WISCOM.
 - 3) Site-on-Wheels successfully deployed for the Country Jam Music Festival in July.
 - 4) WISCOM antenna recently relocated to a parapet wall on Sandburg Hall at UW-Milwaukee due to the rooftop tower removal and the need to maintain WISCOM coverage in the area.
- B. DMA Report
 - 1) WISCOM system data presented.
 - a) Email Meredith Hauge at meredith.hauge@widma.gov if you'd like to see additional data sets presented.
 - 2) Welcomed two new WISCOM user agencies: Wautoma and Caledonia Police Departments.

14. WI OEC/SWIC Update

- A. Anna Oehler reviewed the OEC budget as approved in 2023 Wisconsin Act 19.

B. Upcoming COMU classes include: ITSL (*August 7-10, Madison*), AUXCOMM (*October 21-22, Oshkosh*), INTD (*December 4-7, Wausau*), and COML (*January 29-February 1, Milwaukee*).

1) Let Margaret margaret.zieke@widma.gov know if interested in attending other classes in the future.

15. CISA Update

A. Jim Stromberg presented several updates: information available upon request.

B. [SAFECOM Nationwide Survey](#) is still open – *click the link to complete*.

16. Reviewed upcoming conferences and events

17. Next Meeting: September 28, 2023 at 12:30 PM; in-person attendance is encouraged.

18. Meeting reached adjournment at 2:15 PM.

Respectfully submitted,
Allison Hudack
DMA-OEC