WISCONSIN INTEROPERABILITY

SEAMLESS STATEWIDE · PUBLIC SAFETY RADIO COMMUNICATIONS

TONY EVERS,
Governor

MATT JOSKI,
Chairperson
Interoperability Council

## WISCONSIN INTEROPERABILITY COUNCIL

THURSDAY, SEPTEMBER 22, 2022, AT 12:30 PM
WEB & TELECONFERENCE ONLY

**MEETING MINUTES**

1. Chair Matt Joski called the meeting to order at 12:30 PM.

2. Quorum was established with 7/10 members present via teleconference. Timothy Carnahan, Greg Engle, Jamie Formea, Matt Joski, Brian Uhl, Mike Warnke, Trina Zanow. Members Absent: Kirk Gunderson, Steve Hansen, Marshall Ogren.

3. Meeting minutes from July 28, 2022, considered for approval
*Motion to approve the July 28, 2022 meeting minutes made by Uhl; seconded by Formea. Unanimous approval.*

4. IC and Subcommittee Membership Updates
   A. Reviewed subcommittee applicants
      1) LMR Subcommittee
         a. Northeast Region: Michael Evon
*Motion to appoint Michael Evon to the Northeast Region representative seat on the LMR Subcommittee made by Warnke; seconded by Formea. Unanimous approval.*

         b. Southeast Region: Todd Lindert (*incumbent*); James Mayer (*not selected*)
*Motion to reappoint Todd Lindert to the Southeast Region representative seat on the LMR Subcommittee made by Formea; seconded by Warnke. Unanimous approval.*

         c. West Central Region: Alex Dravis
*Motion by to appoint Alex Dravis to the West Central representative seat on the LMR Subcommittee made by Warnke; seconded by Carnahan. Unanimous approval.*

      2) PSB Subcommittee
         a. Fire Service – Career Agency: Mason Pooler
         b. Individual with experience/expertise in wireless broadband: Gerard Klein (*incumbent*)
         c. Professional Public Safety Communications Association: Jayme Bowman
         d. Wisconsin Chiefs of Police Association: Geoff Willems
         e. Representative from an American Indian Tribe or Band: no candidates
*Motion to collectively appoint Mason Pooler, Jayme Bowman, and Geoff Willems, and to reappoint Gerard Klein to the PSB Subcommittee made by Warnke; seconded by Zanow. Unanimous approval.*

      3) State agency nominations
         a. LMR Subcommittee
            • Wisconsin State Patrol: Andrew Hyer
*Motion to accept the recommendation from the Wisconsin State Patrol and appoint Andrew Hyer to the LMR Subcommittee made by Warnke; seconded by Formea. Unanimous approval.*

b. PSB Subcommittee
- Public Service Commission: Jaron McCallum (*incumbent*)

*Motion to accept the recommendation from the Public Service Commission of Wisconsin and reappoint Jaron McCallum to the PSB Subcommittee made by Warnke; seconded by Formea. Unanimous approval.*

- Department of Military Affairs: Paul Hughes (*incumbent*)

*Motion to accept the recommendation from the Department of Military Affairs -Wisconsin Emergency Management and reappoint Paul Hughes to the PSB Subcommittee made by Warnke; seconded by Formea. Unanimous approval.*

c. WISCOM Subcommittee
- Department of Corrections: Gary McClelland (*incumbent*)

*Motion to accept the recommendation from the Department of Corrections and reappoint Gary McClelland to the WISCOM Subcommittee made by Warnke; seconded by Formea. Unanimous approval.*

B. Reviewed current subcommittee vacancies
 1) PSB Subcommittee
   a. Representative from a federally recognized American Indian Tribe or Band
 2) WISCOM Subcommittee
   a. Representative from the Wisconsin Department of Natural Resources

5. WISCOM RFP Update
  A. DMA Budget and Finance Manager Anna Oehler presented the status on the statewide interoperable radio network 'Request for Proposal' (RFP)

6. IC Chair Update
  A. Sheriff Joski thanked the team working on the RFP evaluation process

7. Public Comment – there was no public comment

8. 911 Subcommittee Chair Report
  A. There are currently three vacancies
  B. Chairman Frank requested that the Interoperability Council review and sign a joint letter for the statutorily required NG911 biennial report
     1) IC Chair and Vice Chair will review and sign on behalf of the IC

9. Land Mobile Radio (LMR) Subcommittee Chair Report
  A. Joe Massie was recently elected as the Vice Chair
  B. Vice Chair Massie reported that an Encryption Plan workgroup is forming
  C. Process moving along for the 2022 EMS Comms Plan update

10. Public Safety Broadband (PSB) Subcommittee Chair Report
  A. Updated on conversation with AT&T on their buildout and discussion over recent outage and future action plan
  B. Discussion on Push-to-Talk (PTT) over LTE and interoperability of different Push-to-Talk technologies

11. WISCOM Subcommittee Chair Report
    A. Chairman Kesler discussed the increased need for public outreach and education
    B. A Northwest region Fire Chief was recently successful in receiving a grant to assist with purchasing WISCOM capable radios

12. Public Safety Broadband Program Update
    A. Discussed the progress on the National Qualifications System for the Communications Unit
    B. Margaret Zieke attended the Central States Communications Exercise in September 2022
        1) Position Task Book (PTB) Memorandum of Understanding created
            a. SWIC's from participating states agreed that "if an individual is authorized to sign a task by a SWIC, that individual will be allowed to sign tasks for trainees at this exercise."
    C. FirstNet Authority survey regarding their roadmap is open for all to provide feedback

13. WISCOM Update
    A. DOT Report
        1) Update provided on system software upgrade (20.2.3)
        2) Site on wheels deployed to Tomahawk for annual Tomahawk Fall Ride, September 15th-18th
    B. DMA Report
        1) Shared data on push-to-talk (PTT), airtime, busies and busies per PTT
            a. System usage has remained steady; active units are increasing

14. NG911 Program Update
    A. Discussed the two new grant programs available for eligible PSAPS and county land information offices
        1) 2019 WI Act 26 PSAP Grant program
            a. Specific to PSAP hardware, software, advanced training, and enhanced continuity planning
            b. $6 million available this fiscal year
        2) GIS Grant program
            a. Used for county land information offices to prepare GIS data for NG911 call-routing
            b. $1.5 million available this fiscal year
        3) Applications due October 25, 2022, for both programs
    B. Continuity of Operations Plan (COOP) Technical Assistance
        1) Discussed plans for working with DHS/CISA on training for developing a COOP template
        2) Tentative goal to release template in early 2023
    C. AT&T ESInet Project
        1) 54 PSAPs signed up and working through the onboarding process
        2) Available to all PSAPs in state under the DMA contract; not limited per county

15. WI OEC/SWIC Update
    A. Discussed office recruitment
    B. SIMCOM will be October 12th-14th

16. Review and Possible Approval of the Updated SCIP Document
    A. Final draft of SCIP presented and submitted for approval
*Motion to approve the Statewide Communication Interoperability Plan by Warnke; seconded by Formea. Unanimous approval.*

17. 2022 SCIP Goal Assignment Discussion
    A. Requested IC members to take the lead on meeting goal objectives that are due by the end of the year
       1) Two objectives under goal eight due in September 2022
          a. *8.2 Educate stakeholders on the history and status of the police and fire protection fee*
             • Joski, Frank, and Kesler offered assistance
          b. *8.3 Compile and provide white paper on emergency interoperable communications funding needs to legislators*
             • Formea willing to help with authoring the deliverable
       2) One objective under goal one due in December 2022
          a. *1.3 Position IC members as spokespeople of the IC to various stakeholders*
             • Proposal to create a resource kit for IC members to use for outreach
                (i) Discussion on Formea, OEC, and Subcommittee chairs to assist with document compilation

18. Review and Possible Approval of Edits to the IC Subcommittee Bylaws to Add References to the SCIP
    A. Removed 'WECS' and replaced with 'SCIP'
*Motion to approve reference to the SCIP by Engle; seconded by Warnke. Unanimous approval.*

19. Review and Possible Approval of Edits to the IC Subcommittee Bylaws to Provide Direction on Staying in Seats After Term Expiration
    A. General guidance received from Governor's office
*Motion to approve changes to term expiration by Warnke; seconded by Zanow. Unanimous approval.*

20. Review and Possible Approval of Edits to the IC Subcommittee Bylaws to Remove State Agency Term Limits
    A. Language changed to show perpetual membership until seat is voluntarily vacated or superseding nomination is received for subject position
*Motion to approve state agency term limits by Warnke; seconded by Carnahan. Unanimous approval.*

21. Review and Possible Approval of Edits to the IC Subcommittee Bylaws to Correct the Agency or Secretary Head Recommendation Sections
    A. Federal entity and American Indian tribe or band representatives will be appointed with term limits from the IC
*Motion to approve the correction by Warnke; seconded by Carnahan. Unanimous approval.*

22. CISA Update
    A. Jim Stromberg presented several CISA updates; the PowerPoint is available upon request
    B. Current Technical Assistance provided by CISA
       1) SIMCOM Support
       2) eFOG expected to be published in November 2022
       3) PSAP COOP template education
       4) Infrastructure technical interoperable communications plan (TICP)

23. Upcoming Conferences and Events –
    A. MABAS WI, Stevens Point – September 22-24, 2022
    B. SIMCOM, Janesville/Wisconsin Rapids – October 12-14, 2022
    C. Governor's Cyber Security Summit, Wisconsin Dells – October 23-25, 2022
    D. WEMSA – October 24-28, 2022
    E. BSSA, Green Lake, WI – December 8-9, 2022

24. Next Meeting Date: November 17, 2022

25. Meeting adjourned at 1:56 PM.
*Motion to adjourn by Formea; seconded by Warnke. Unanimous approval.*

Respectfully Submitted,
Allison Hudack
DMA/OEC