

WISCONSIN INTEROPERABILITY COUNCIL
THURSDAY, MAY 27, 2021
12:30PM

WEB & TELECONFERENCE ONLY

MEETING MINUTES

1. Chair Matt Joski called the meeting to order at 12:30pm.
2. Quorum was established with 8/11 members present. Present via teleconference: Anthony Burrell, Jamie Formea, Kirk Gunderson, Steve Hansen, Matt Joski, Kyle Mirehouse, Marshall Ogren, and Michael Warnke.

Members absent: Darrell Williams, Michael Woodzicka, and Trina Zanow.

3. Review and Approval of March 11, 2021 Meeting Minutes

Motion to approve the March 11, 2021 Meeting Minutes by Formea. Seconded by Ogren. Unanimous approval.

4. IC and Subcommittee Membership Updates
 - A. Notice regarding IC Member resignation: Sean Marschke
 - B. Review of current IC vacancies
 - C. Review of current subcommittee vacancies
 - 1) Keith Kesler, Chair of the WISCOM Subcommittee shared an issue with an existing WISCOM Subcommittee member. The member has not notified Kesler or the OEC of any intent to resign his position, but Kesler has learned that the member is no longer at his previously given employer, and he has potentially moved to Colorado. This will be presented for action at the next WISCOM Subcommittee Meeting.
5. IC Chair Update
 - A. Chair Joski shared that He, Hansen, Erik Viel, and Bridget Esser have been meeting with legislators to advocate for the new or repaired WISCOM system. Joski thanked Hansen, Viel, and Esser, as well as everyone else who has been reaching out to their representatives and associations to advocate for the new or repaired system.
 - B. The Joint Finance Committee has not voted on the funding for the system repair or replacement yet, but that should be happening soon.
6. Public Comment – There was no public comment.
7. 911 Subcommittee Chair Report – *Bob Frank*
 - A. Met four times so far this year.
 - B. Working on Act 26 rule language:
 - 1) 2.02 Definitions
 - a. Basic training standards definition
 - b. Advanced training funded by grant

- 2) 2.03 Eligibility
 - a. PSAPs input and recommendations
 - b. Emergency Medical Dispatching (EMD) – in house or transfer/conference with another facility
 - 3) 2.04 Grant Purposes
 - a. Adapting to changing technology
 - b. Considered virtual consolidation and traditional consolidation
 - 4) 2.05 Applications
 - 5) 2.06 Awards
 - a. Maximum local matching amount – set it at a maximum match of 25%
 - 6) 2.07 Appeals Process
- C. Jessica Jimenez reviewed the process for Administrative Rulemaking, as dictated by the Wisconsin Legislator Briefing Book and Administrative Rules Manual.
8. Land Mobile Radio (LMR) Subcommittee Chair Report – *Jim Westover*
- A. Held elections in March – Todd Lindert was reelected as Vice Chair and Jim Westover was reelected as Chair.
 - B. Working on getting the air medical LZ coordination information pushed out.
 - C. Working on WECS goals, one of those is the WIFOG update.
9. Public Safety Broadband (PSB) Subcommittee Chair Report – *Gerry Klein*
- A. Representatives from AT&T presented their push-to-talk (PTT) offering at the last meeting.
 - B. Asked for a future IC agenda item to discuss desired focus for the PSB Subcommittee.
 - 1) The PSB Subcommittee suggests they could focus on interoperability with PTT over LTE and radio over IP.
 - 2) Paul Hughes added that they're planning to work with CISA to refine the PSB Subcommittee direction.
10. WISCOM Subcommittee Chair Report – *Keith Kesler*
- A. Held elections in March – David Gribble was reelected as Vice Chair and Keith Kesler was reelected as Chair.
 - B. Will present a proposal at a future meeting to permit the use of regional talkgroups in addition to HSEMS1-5 for air-ground medical communications.
 - C. There have been concerns regarding the parameters of the draft system key application. Stricter parameters will add cost for municipalities.
 - D. Hospitals across the state are upgrading their radios with VHF radios.
 - E. General discussion about the draft system key application.
11. WISCOM Update
- A. DOT Report – *Anthony Burrell*
 - 1) Infrastructure
 - a. Black River tower replacement, the pre-construction meeting took place last week. This project encompasses the replacement of the existing 240ft guyed tower with a new 240ft self-support tower. The project is scheduled to be completed in October of 2021.
 - 2) Processes
 - a. Bureau of Network Engineering and Data Infrastructure (BNEDI) staff have started preventative maintenance of WISCOM equipment at the WisDOT sites.
 - B. DMA Report – *Erik Viel*
 - 1) DMA is closing out the fiscal year and just purchased equipment for an 800 MHz site and equipment for a VHF site.

- a. Considering possibly Plover or Port Washington for the VHF site equipment. The 800 MHz site equipment will likely be deployed in the Milwaukee area.
- 2) Wrapping up annual preventative maintenance on service monitors.

12. NG911 Program Update – *Jessica Jimenez*

- A. ESInet RFP
 - 1) Contract negotiations with AT&T are ongoing.
- B. Federal 911 Grant Program
 - 1) Round one grants are active, six projects have been completed
 - 2) Round two grants have been awarded for 18 NG911-capable equipment projects
 - 3) Proceeding with additional GIS projects with Geo-Comm, Inc. with remaining grant funds
 - a. Quality control checks on local data
 - b. Geo-database template
 - c. GIS data implementation strategy
 - d. County GIS data workflow workshops
 - 4) Funds must be spent by March 2022
- C. 2019 WI Act 26
 - 1) Continued rules discussion with 911 Subcommittee, anticipate approving draft rule language at the June 911 Subcommittee Meeting
- D. GIS Gap Analysis with Geo-Comm, Inc.
 - 1) Finalized NextGen911 GIS Standards & Best Practices Guide
 - 2) Data collection and GIS data assessments were completed in January
 - 3) Educational sessions were held in the first two weeks of March. Also had an educational session for the PSAPs at the WIPSCOM Conference in May
 - 4) Geo-Comm Inc. will issue a final report in June of 2021
 - 5) Additional GIS grant projects from June 2021-March 2022

13. Public Safety Broadband Program Update – *Margaret Zieke*

- A. Wisconsin Field Operations Guide (WI-FOG) Updates
 - 1) Last updated in 2015
 - 2) Receiving technical assistance from CISA on the project
 - 3) A subject matter expert (SME) working group is also involved in the updates
 - 4) Estimate that the updates will be completed by December 2021
 - 5) There will be a standard document as well as a phone application
- B. Patriot Exercise
 - 1) This is a full-scale exercise planned for June 7-21, 2021
 - 2) Will be utilizing some public safety broadband tools as part of the exercise

14. WI OEC/SWIC Update – *Erik Viel*

- A. Viel has been meeting with and will continue to meet with Senators and Representatives to push to keep some major OEC initiatives moving forward: ESInet funding, WISCOM RFP funding and statewide tower site remediation funding.
 - 1) Viel thanked Sheriff Matt Joski, Chief Steve Hansen and the DMA Legislative Affairs Director, Bridget Esser, for all of their help with this effort.
- B. OEC is hiring for the Executive Staff Secretary position.
- C. OEC is also hiring Communications Unit (COMU) LTE positions to go on COMU assignments to help support incidents around the state.

15. Review and Discuss Updates to the Interoperability Council Charter and Bylaws – *Jamie Formea*

A. Possible Action to Adopt the Updated Interoperability Council Charter and Bylaws

- 1) Provided an update on the background, goals, and status of this project.
- 2) Highlighted edits to the IC Charter.
- 3) Provided an overview of the content of the newly created IC Bylaws.
- 4) Reviewed the requirement to provide 60-days' notice to the Council to modify the IC Charter.
 - a. Due to the 60-day notice requirement, the updated IC Charter will be presented to the Council for review and possible approval at the September 2021 IC meeting.

Motion to approve the Interoperability Council Bylaws as presented by Burrell. Seconded by Hansen.

Burrell-Aye

Formea-Aye

Gunderson-Aye

Hansen-Aye

Joski-Aye

Mirehouse-Aye

Ogren-Aye

Warnke-Aye

The motion passed.

16. Upcoming Conferences and Events

- A. An overview of upcoming events was presented to the Council.

17. The next meeting will be held on July 22, 2021

18. Meeting adjourned at 1:40 PM.

Motion to adjourn by Ogren. Seconded by Formea. Unanimous approval.

Respectfully submitted,
Meredith Hauge
DMA/OEC