

9-1-1 SUBCOMMITTEE

APRIL 15, 2021

10:00 AM

WEB & TELECONFERENCE ONLY

MEETING MINUTES

1. Meeting convened at 10:01 AM
2. Quorum was established with 13/17 members present attending via teleconference: Dena Clark, John Cummings, Andy Faust, Bob Frank, Jamey Lysne, Danielle Miller, Rodney Olson, Kinnyetta Patterson, Jean Pauk, Mark Podoll, Matt Sparks, Erik Viel, and Robert Whitaker.

Members absent: Brad Jorgenson, Steve Kutsch, Kristina Page, and Marcie Rainbolt.

3. Meeting Minutes
 - A. Review and approval of February 18, 2021 Meeting Minutes

Motion to approve the February 18, 2021 meeting minutes by Podoll. Seconded by Whitaker. Unanimous approval.

4. ESInet RFP Status
 - A. The final contract is pending negotiations for the ESInet and NextGen Core Services.
5. Federal 9-1-1 Grant Program Update
 - A. Round One:
 1. Based on the third quarterly report, Round One subgrantees reported they spent over \$1.1 million as of December 31, 2020.
 - Three of twenty-four Round One subgrantees have completed their projects
 - Some extensions have been requested
 2. Most Round One projects will be completed by June 30, 2021.
 - B. Round Two:
 1. Eighteen grants were awarded totaling \$813,127.75 for NG9-1-1 capable CPE, i3 logging recorders, and mobile answering positions. Six of the eighteen were supplemental awards to Round One subgrantees.
 - Total Round Two new funding awarded: \$758,144.09
 - Total Round One supplemental funding awarded: \$54,983.66
 2. Round Two projects need to be completed by December 31, 2021
 - C. Based on Subcommittee's direction, exploring GIS focused tasks with remaining grant funds, to be spent by March 31, 2022
 1. Utilizing the existing contract with GeoComm, LLC would allow the projects to conclude by the federal deadlines.
 2. Three Main Tasks:
 - Monthly data submissions for QA/QC, error reporting, geodatabase template
 - Data implementation strategy and transition planning for NG9-1-1
 - County NG9-1-1 GIS data workflow workshops

3. Pending federal and state approvals
 4. Goal to start by June 1, 2021
6. Wisconsin Act 26 Requirements, Discussion Points, and Recommendations
 - A. Jessica Jimenez reviewed the process for Administrative Rulemaking, as dictated by the Wisconsin Legislator Briefing Book and Administrative Rules Manual.
 - B. Frank led a review of proposed draft rule language
 1. Reviewed and discussed section DMA 2.02 Definitions

Motion to approve the Definitions section as presented by Podoll. Seconded by Miller. Unanimous approval.

2. Reviewed and discussed section DMA 2.03 Eligibility

Motion to approve the Eligibility section as presented by Podoll. Seconded by Patterson. Unanimous approval.

3. Reviewed and discussed section DMA 2.07 Appeals Process

Motion to approve the Appeals Process section as presented by Faust. Seconded by Podoll. Unanimous approval.

7. WECS 2021-2022 Status Update
 - A. Implement a statewide interoperable ESInet.
 1. This tactic will begin with finalizing the ESInet contract and will be ongoing.
 - B. Develop best practices to support continuity of operations and resources of emergency communications centers.
 1. This tactic hasn't been started. CISA has offered technical assistance for continuity of operations planning in 2022.
8. GIS Gap Analysis Project Update
 - A. Task 1: GIS Standards Development
 1. WLIA NG911 Task Force and GeoComm developed a NG911 GIS Standards Guide for Wisconsin.
 2. Completed: Approved by the Subcommittee at the November 2020 meeting.
 - B. Task 2: Data Collection
 1. Completed January 29, 2021.
 2. Each jurisdiction received a results report and scheduled conference call to discuss results with specific recommendations.
 - C. Continuing Task 3: Education and Outreach
 1. Held four regional outreach sessions in March.
 2. Presented at the WLIA Conference in February.
 3. Planning a breakout session at the WIPSCOM Conference in May.
 - D. Final gap analysis report will be delivered to the 911 Subcommittee in June of 2021. The full project will be done in June of 2021.
9. NENA Enhanced PSAP Registry and Census (EPRC) Information Request
 - A. Jimenez highlighted the benefits of this resource and encouraged members to check it out and share it with other PSAPs.

10. Review of Subcommittee Bylaws Updates – tabled for the next regularly scheduled meeting.
11. Upcoming Conferences and Events
 - A. Frank reviewed upcoming events with the Subcommittee.
13. Public Comment – Frank shared that he has reached out to the Governor's office regarding the Chief of Police vacancy on the Subcommittee; they are still working on a candidate for the seat.
14. The next regularly scheduled meeting will be June 17, 2021. An additional meeting was scheduled to be held on May 13, 2021 to continue discussions on the administrative rules.
15. Meeting adjourned at 11:17 AM.

Motion to adjourn by Podoll. Seconded by Faust. Unanimous approval.

Respectfully submitted,
Meredith Hauge
DMA/OEC