

## WISCOM Subcommittee Meeting

WEDNESDAY, JANUARY 27, 2021  
12:30 P.M.

### WEB/TELECONFERENCE ONLY

### MEETING MINUTES

1. Meeting Convened at 12:30 p.m.
2. Quorum was established with 16/18 members present. Present via teleconference: Joseph Baasch, Darren Chappuies, Paul Eaton, Steven Fenske, David Gribble, Kirk Gunderson, Tim Halbach, Keith Hurlburt (late), Keith Kesler, Christopher Lehner, Jennifer Lord, Timothy Slater, Tyler Tuttle, Jan Victorson, Dan Weber, and Logan Zinsli.

Members absent: Gary McClelland and Marshall Ogren.

3. Meeting Minutes
  - A. Review and Approval of the November 18, 2020 Meeting Minutes

*Motion to approve meeting minutes by Victorson. Seconded by Lehner. Unanimous approval.*

4. Public Comment
  - A. Chappuies suggested that the Subcommittee add a second Department of Health Services seat for a representative from the hospital group.
    - 1) After discussion, it was determined that Kesler would propose this amendment to the Subcommittee Bylaws at tomorrow's Interoperability Council Meeting.
5. WISCOM System Update
  - A. DOT Update
    - 1) Zinsli provided an update on system infrastructure, new inspection processes, a recent software update, and a system power outage that occurred in December.
  - B. DMA Update
    - 1) Vacant position will be posted for recruitment shortly.
6. History of WISCOM Timeline
  - A. Molly Boss provided background and asked that the Subcommittee provide feedback on the timeline. This will be revisited for further discussion at a future meeting.
7. Review and Discuss the appropriate HSEMS Talkgroups
  - A. Kesler led a discussion on this topic.

*Motion to recommend the use of the following talkgroups designations for HSEMS 1-5 for use with ground and air intercepts for approval by the Interoperability Council by Baasch:*

*HSEMS 1 for air coordination*

*HSEMS 2 for LZ coordination*  
*HSEMS 3 for ground coordination*  
*HSEMS 4 for ground operations*  
*HEMS 5 will be an alternate*

*Seconded by Victorson. Unanimous approval.*

8. WISCOM RFI Update
  - A. Erik Viel summarized the steps that led to the Executive Steering Committee's Recommendations for the RFP.
  - B. Matt Joski led a discussion on the recommendations.
  - C. Joski informed the group of the intent to draft a letter from the IC to the Adjutant General with potential concerns or issues to accompany the Executive Steering Committee's recommendations.
  - D. Kesler stated that the Subcommittee will hold a special meeting in two-to-four weeks in order to discuss and compile feedback to submit to the IC to include in their letter to the Adjutant General.
9. WECS Status Update – This topic was tabled due to a lack of time.
10. OEC Website Discussion – This topic was tabled due to a lack of time.
11. Update on WISCOM Program Manager Position – This topic was tabled due to a lack of time.
12. Upcoming Conferences and Events – This topic was tabled due to a lack of time.
13. Next Meeting regularly scheduled meeting will be March 24, 2021, a special meeting will be scheduled to occur in two-to-four weeks' time.
14. Meeting adjourned at 1:51p.m.

*Motion to adjourn the meeting made by Lord. Seconded by Baasch. Unanimous approval.*

Respectfully submitted,  
Meredith Hauge  
DMA/OEC