

9-1-1 SUBCOMMITTEE

JANUARY 21, 2021

10:00 AM

WEB & TELECONFERENCE ONLY

**MEETING MINUTES**

1. Meeting convened at 10:01 AM
2. Quorum was established with 14/17 members present attending via teleconference: John Cummings, Andy Faust, Bob Frank, Brad Jorgenson, Jamey Lysne, Danielle Miller, Rodney Olson, Kristina Page (joined late), Kinnyetta Patterson, Jean Pauk, Marcie Rainbolt, Matt Sparks, Erik Viel, and Robert Whitaker (joined late).

Members absent: Dena Clark, Steve Kutsch, and Mark Podoll.

3. Meeting Minutes
  - A. Review and approval of December 17, 2020 Meeting Minutes

*Motion to approve minutes by Rainbolt. Seconded by Jorgenson. Unanimous approval.*

4. Membership Updates
  - A. Annual Election of Chair and Vice Chair

*Miller nominated Frank for the position of Chair of the 911 Subcommittee, Viel seconded the nomination. With no other nominees, Frank declared that Bob Frank won the position of Chair of the Subcommittee.*

*Frank nominated Miller for the position of Vice Chair of the 911 Subcommittee, Faust seconded the nomination. With no other nominees, Frank declared that Danielle Miller won the position of Vice Chair of the Subcommittee.*

5. Wisconsin Act 26 Requirements, Discussion Points, and Recommendations
  - A. Discussion around definitions for basic training.
    1. There was consensus to use "The minimum level of training for 9-1-1 telecommunicators who perform 9-1-1 call taking and/or emergency services dispatching" for the definition of basic training.
  - B. Discussion around definitions for telecommunicator
    1. There was consensus to use the definition of telecommunicator found in the NENA Master Glossary: <https://www.nena.org/page/Glossary>.
  - C. Discussion around definitions for equipment and software expenses
    1. There was consensus to define equipment and software expenses as "The technology and data required for a PSAP and telecommunicator to communicate, locate and provide emergency services to a 9-1-1 caller".
  - D. General discussion around definitions for emergency services, eligibility ideas, max grant amount, and required match amount.

6. Public Comment

- A. Jessica Jimenez informed the Subcommittee about a notice she received from the Department of Homeland Security about PSAPs in Minnesota that have received calls on their administrative lines probing for security and hardware information. To date the calls seem to be isolated to Minnesota, but she asked that Subcommittee members share this information with PSAPs, and also let Jimenez know if anyone hears of this happening in Wisconsin.

7. Next Meeting Date: February 18, 2021

8. Meeting adjourned at 11:15 AM.

*Motion to adjourn by Miller. Seconded by Page. Unanimous approval.*

Respectfully submitted,  
Meredith Hauge  
DMA/OEC