

WISCOM Subcommittee Meeting

WEDNESDAY, NOVEMBER 18, 2020
11:30 A.M.

WEB/TELECONFERENCE ONLY

MEETING MINUTES

1. Meeting Convened at 11:30 a.m.
2. Quorum was established with 14/18 members present. Present via teleconference: Darren Chappuies, Paul Eaton (late), Steven Fenske, Tim Halbach, Keith Hurlburt, Keith Kesler, Christopher Lehner, Jennifer Lord, Gary McClelland (late), Marshall Ogren, Timothy Slater, Tyler Tuttle (late), Jan Victorson and Logan Zinsli (late).

Members absent: Joseph Baasch, David Gribble, Kirk Gunderson, and Dan Weber.

3. Meeting Minutes
 - A. Review and Approval of the September 23, 2020 Meeting Minutes

Motion to approve meeting minutes by Victorson. Seconded by Hurlburt. Unanimous approval.

4. There was no public comment.
5. Discussion and possible action to add HSEMS1-5 as interop talkgroups in the document titled “Use of the Regional and Statewide Interoperability Talkgroups”
 - A. Kesler led a discussion on this topic with Katherine Johnson from the Office of Preparedness and Emergency Health Care participating on behalf of the Wisconsin Department of Health Services.

Motion to recommend the use of talkgroups HSEMS 1-5 for use with ground and air intercepts for approval by the Interoperability Council pending current programming guidance by Victorson. Seconded by McClelland. Unanimous approval.

6. WISCOM Tower Site Map
 - A. Heather Harris presented the 2020 WISCOM Tower Site Map for review by the Subcommittee.
7. WISCOM Agreement Work Group Update
 - A. Discussion and Possible Approval of WISCOM User Definitions.
 - 1) Harris led a review and discussion of the WISCOM User Definitions.

Motion to approve the WISCOM User Definitions with the edits identified and recommend them for approval by the Interoperability Council by Slater. Seconded by Victorson. Unanimous approval.

8. WISCOM RFP Requirements Workshop
 - A. Erik Viel and consultants Keith Estes and Rajit Jhaver from Federal Engineering led a discussion and information gathering session on WISCOM requirements.

9. 2021 Meeting Schedule

A. The Subcommittee discussed the meeting cadence for 2021.

Motion to keep the existing meeting schedule for 2021 by Lord. Seconded by Fenske. Unanimous approval.

10. Meeting adjourned at 1:30 p.m.

Motion to adjourn the meeting made by Lord. Seconded by Victorson. Unanimous approval.

Respectfully submitted,
Meredith Hauge
DMA/OEC