

NPSBN SUBCOMMITTEE

THURSDAY, NOVEMBER 12, 2020  
1:00 PM

**WEB & TELECONFERENCE**

**MEETING MINUTES**

1. Meeting convened at 1:01 PM.
2. Quorum was established with 8/14 members present. Attended via teleconference: Paul Hughes, Gerry Klein, Jaron McCallum, Peter Nimmer, Theron Rutyna, Kyle Schaefer (late), John Schrader, and Victor Voss (late).  
  
Members absent: Connie Bandt, Kevin Fosso, Brandon Frederick, David Harvey, Dale Schmidt, and AJ Schroeder.
3. Review and approval of September 17, 2020 Meeting Minutes – Tabled due to a lack of quorum.
4. Introduction of the new Region V CISA Representative Jim Stromberg.
5. WECS Tactics Status Update
  - A. Provide outreach and education on status of emerging public safety broadband services.
    - 1) A PSB 101 presentation has been created by Margaret Zieke and is available for use by the Subcommittee if desired.
  - B. CY2021-2022 WECS Tactics
    - 1) Zieke encouraged the Subcommittee to think about the CY2021-2022 WECS tactics and ways to fulfill them.
6. OEC Website Discussion
  - A. Zieke asked for content suggestions for the NPSBN Subcommittee Webpage within the OEC Website.
  - B. Rutyna and Klein offered to work on simplifying the PSB 101 presentation in order to post it on the website.
7. Public Safety Broadband Offerings Update
  - A. The recording from the September 17, 2020 FirstNet Webinar is not yet available but will be distributed once it is.
  - B. Upcoming FirstNet Authority Roadmap 2020 Webinars:
    - 1) November 18, 2020 – 11:00am
    - 2) December 1, 2020 – 11:00am
8. Update on the Bylaws Project
  - A. Hughes is working on refining the Subcommittee’s Mission Statement.
  - B. Representatives from each of the IC Governance Bodies are continuing to work together on refining and clarifying the Subcommittee Bylaws with a goal of finalizing the draft for review at the January Interoperability Council Meeting.
  - C. The NPSBN, LMR, and WISCOM Subcommittee chairs will have more administrative responsibilities related to meetings.
9. Upcoming Conferences and Events

- A. Meredith Hauge asked for Subcommittee members to share any information or updates they may have about these events or other events to be included.
- B. Hughes asked for the May SIMCOM event to be added.

*Quorum was established at 1:26pm when Kyle Schaefer and Victor Voss joined the meeting.*

10. Review and approval of September 17, 2020 Meeting Minutes

*Motion to approve the meeting minutes by Schaefer. Seconded by Rutyna. Unanimous approval.*

- 11. Annual Report from AT&T/FirstNet on the Status of the Wisconsin Buildout
  - A. Klein provided history on AT&T and FirstNet.
  - B. Greg Scharosch provided a FirstNet status presentation.
  - C. Aaron Midthun provided an update on how to request a Satellite Cell On Light Truck (SatCOLT) or a Cell on Wheels (COW).
  - D. Midthun also provided information on the FirstNet Assist App.
  - E. Introduction of Chris Baker from FirstNet
  - F. Upcoming Emergency Communications Center webinar on December 10, 2020

12. Discuss Potential New Names for the Subcommittee

- A. The Subcommittee reviewed potential new names.

*Motion to change the name of the Subcommittee to the Public Safety Broadband Subcommittee, pending Interoperability Council approval, by Rutyna. Seconded by Schaefer. Unanimous approval.*

13. 2020 FCC Decision and the 4.9 GHz Spectrum

- A. Klein led a discussion on this FCC decision and the State's options.

14. There was no public comment.

15. The Subcommittee confirmed the existing meeting cadence. The next meeting will be January 21, 2021.

16. Meeting adjourned at 2:05 PM.

*Motion to adjourn by Rutyna. Seconded by Klein. Unanimous approval.*

Respectfully Submitted,  
Meredith Hauge  
DMA/OEC