

Communications Unit Workgroup (COMU WG) Meeting

WEDNESDAY, NOVEMBER 4, 2020

2:00 PM

MEETING MINUTES

1. Meeting called to order at 2:02 PM.

Members present via teleconference: Carl Guse, Paul Hughes, Rick Lange (late), Todd Lindert, Bill Tyler, Erik Viel, Kevin Wernet. Also present via teleconference: Molly Boss, Jamie Formea, Meredith Hauge, Heather Harris-Fatty, Jim Stromberg, and Margaret Zieke.

Members absent: Brian Jansen, James Jarvis, and James Westover.

2. Review and Approval of September 15, 2020 Meeting Minutes.

Motion to approve the meeting minutes by Tyler. Seconded by Hughes. Unanimous approval.

3. Public Comment - There was no public comment.

4. Position Task Books (PTBs)

- A. Review/Initial Approvals

- 1) Tucker McCumber – Communications Technician (COMT)

Motion to approve the PTB for Tucker McCumber by Tyler. Seconded by Guse. Unanimous approval.

- 2) Brett Frierhood – Communications Unit Leader (COML)

Motion to approve the PTB for Brett Frierhood by Lindert. Seconded by Tyler. Unanimous approval.

- B. 2020 Recognized COMU Personnel Renewal Applicants

- 1) Andy Stenberg – Communications Technician (COMT)

Motion to approve the PTB Renewal for COMT for Andy Stenberg by Lindert. Seconded by Tyler. Unanimous approval.

- 2) Andy Stenberg – Communications Unit Leader (COML)

Motion to approve the PTB Renewal for COML for Andy Stenberg by Guse. Seconded by Lindert. Unanimous approval.

5. Kenosha Communications After Action Discussion

- A. Viel informed the group that an AAR (After Action Report) is in progress and should be ready for review in the next few weeks.

6. Define PTB Evaluators
 - A. Lindert led a discussion on PTB evaluators
 - 1) The OEC was asked to send out a communication to all recognized COMLs and COMTs regarding how to become evaluators or final evaluators.

7. COMU WISCOM TG Policy
 - A. General discussion on developing this policy and establishing the TGs.
 - B. Confirmed that AES will be the encryption standard.
 - C. The Workgroup asked the OEC to draft a policy for review at the next meeting.

Motion to establish a policy to address the COML talkgroups to keep the existing 88 COML talkgroup and add 89 as an encrypted talkgroup known as COMLe by Guse. Seconded by Lange. Unanimous approval.

8. Patriot 2021 Discussion and Possible COMU Opportunities
 - A. Zieke led a discussion on possible events to include in the Patriot 2021 Event.

9. Review Exercise Schedule for PTB Eligibility
 - A. No exercises to be reviewed.

10. Other Business
 - A. Hughes shared that a SIMCOM planning meeting will be taking place on Tuesday November 10th. Discussing whether the day-one training should be held virtually in May.
 - B. Hughes also shared that Jim Westover has asked for a break-out session at SIMCOM on the topic of encrypting local WISCOM talkgroups.

11. Meeting adjourned at 3:39 PM.

Motion to adjourn by Lindert. Seconded by Hughes. Unanimous approval

Respectfully Submitted,
Meredith Hauge
DMA/OEC