WISCONSIN
INTER⦿PERABILITY
SEAMLESS STATEWIDE ⧌ PUBLIC SAFETY RADIO COMMUNICATIONS

TONY EVERS,
 Governor

MATT JOSKI,
Chairperson
Interoperability Council

WISCOM Subcommittee Meeting

WEDNESDAY, JULY 22, 2020
12:30 P.M.

WEB/TELECONFERENCE ONLY

MEETING MINUTES

1. Meeting Convened at 12:30 p.m.

2. Quorum was established with 12/15 members present. Present via teleconference: Darren Chappuies, Paul Eaton, David Gribble, Keith Kesler, Jennifer Lord (joined late), Gary McClelland, Marshall Ogren (joined late), Timothy Slater, Tyler Tuttle, Jan Victorson, Dan Weber, and James Westover (on behalf of Logan Zinsli).

    Members absent: Joseph Baasch, Kirk Gunderson, and Keith Hurlburt.

3. Meeting Minutes
    A. Review and Approval of the May 27, 2020 Meeting Minutes

Motion to approve meeting minutes by Westover. Seconded by Victorson. Unanimous approval.

4. There was no public comment.

5. Old Business
    A. WISCOM Subcommittee Membership
        1) Kesler welcomed the new Subcommittee Members
        2) Review Subcommittee Nominees
            • The Subcommittee reviewed the nominees for the following seats:
            (a) WI Department of Military Affairs Representative
                (i) Steven Fenske was the only candidate to apply. The Subcommittee had no objection to the nominee being recommended for confirmation by the Interoperability Council.
            (b) Federal Entity Daily User
                (i) Timothy Halbach from the National Weather Service was the only candidate to apply. Westover provided some background on Halbach and the National Weather Service's use of WISCOM. The Subcommittee discussed Halbach potentially filling this seat and ultimately had no objection to the nominee being recommended for confirmation by the Interoperability Council.
            (c) East Central Region Representative
                (i) Christopher Lehner was the only candidate to apply. The Subcommittee had no objection to the nominee being recommended for confirmation by the Interoperability Council.
    B. WISCOM System Update
        1) DMA Update – *Heather Harris-Fatty*

- Review of WISCOM system data related to number of push-to-talks, busies, talkgroups, and users.
  - (a) In June of 2020, the number of total push-to-talks on the system was 3,337,580 with airtime totaling 13,840,239 seconds. The number of busies was 6,926, which equates to 0.002 busies per push-to-talk. The number of talk groups in the system is 2,420; out of that number, 1,106 had actual airtime in June.
- New WISCOM Users
  - (a) Argyle EMS
  - (b) Necedah School District
  - (c) Air Methods Communications- Mercy Health REACT Team
- The Subcommittee discussed Saint Germain Fire Department's application to become an Interop User on WISCOM. The application included a request for an agency specific talkgroup and a request for a regional talkgroup.

2) DOC Update – *Gary McClelland*
- Kettle Moraine Correctional Institution will move to a 700 system at the end of July.
- A system will be installed at Racine Correctional Institution on July 30th. After this installation, the DOC will have three 700MHz systems operating on WISCOM.

C. WISCOM Agreement Work Group Update
1) A Doodle Poll will be sent out to schedule the next meeting.
2) Currently working on definitions of daily user and interoperable WISCOM user.

D. WISCOM RFP Update – *Molly Boss*
1) The RFI for a Statewide Public Safety Interoperable Communications System was released on May 13th. The Q&A process has been completed and the Executive Steering Committee has been formed and held their initial meetings. RFI Responses are due from vendors by August 20th.
2) An Intent to Award has been issued for the Consultant RFP. DMA is currently working on contract negotiations and an OEC update will be issued once that has been finalized.

E. WECS Status Update
1) Boss reminded the Subcommittee that they are responsible for the following tactics as part of the WECS (Wisconsin Emergency Communications Strategy), before handing it over to the Subcommittee to discuss.
   - Collect ongoing stakeholder input and develop recommendations for the maintenance, enhancement, or replacement of WISCOM/statewide public safety interoperable radio communication system.
2) Kesler requested that Subcommittee members review the Emergency Communications Value Analysis Guide that was distributed.
3) The Subcommittee discussed potentially assisting with the WISCOM RFP process.
   - Tuttle will discuss this idea with Sheriff Joski and ask Joski to discuss this with the Executive Steering Committee.

F. OEC Website Discussion
1) Harris-Fatty shared her proposed content for the WISCOM Subcommittee webpage.

6. New Business
   A. Review the process for an organization to get onto the WISCOM System
   1) Harris-Fatty shared that she will be requiring applications for all requests going forward.
   2) Lord requested that the application requirement information be added to the OEC website.
   B. Other New Business

1) Lord shared that the Department of Administration issued the bid for the DNR's Pattison Tower.

7. Next Meeting will be September 23, 2020.

8. Meeting adjourned at 1:33 p.m.

Motion to adjourn the meeting made by Victorson. Seconded by Lord. Unanimous approval.

Respectfully submitted,
Meredith Hauge
DMA/OEC