WISCONSIN INTER⦿PERABILITY
SEAMLESS STATEWIDE A PUBLIC SAFETY RADIO COMMUNICATIONS

TONY EVERS,
Governor

MATT JOSKI,
Chairperson
Interoperability Council

WISCOM Subcommittee Meeting

WEDNESDAY, MAY 27, 2020
1:30 P.M.

WEB/TELECONFERENCE ONLY

MEETING MINUTES

1. Meeting Convened at 1:30 p.m.

2. Quorum was established with 9/12 members present. Present via teleconference: Darren Chappuies, David Gribble, Kirk Gunderson, Keith Hurlburt, Keith Kesler, Gary McClelland, Marshall Ogren, Jan Victorson and Dan Weber.

   Members absent: Joseph Baasch, Paul Eaton, and Jennifer Lord.

3. Meeting Minutes
   A. Review and Approval of the January 22, 2020 Meeting Minutes

Motion to approve meeting minutes by Victorson. Seconded by Ogren. Unanimous approval.

4. There was no public comment.

5. Old Business
   A. WISCOM Subcommittee Membership
      1) Kesler welcomed the new Subcommittee Members
      2) Review Subcommittee Nominees
         • The Subcommittee reviewed the nominees for the following seats:
         (a) Southwest Region Representative (two seats available)
            (i) There were three candidates to apply for the two seats:
               a. Keith Hurlbert
                  i. The Subcommittee had no objection to the nominee being recommended for confirmation by the Interoperability Council.
               b. Timothy Slater
                  i. The Subcommittee had no objection to the nominee being recommended for confirmation by the Interoperability Council.
               c. Kyle Schaefer
                  i. Meredith Hauge noted that Kyle Schaefer also applied for a seat on the NPSBN Subcommittee. After discussion, the Subcommittee recommended that this nominee be confirmed for a seat on the NPSBN Subcommittee.
         (b) WI State Patrol Representative
            (i) Logan Zinsli was the only candidate to apply. The subcommittee had no objection to the nominee being recommended for confirmation by the Interoperability Council.
         (c) East Central Region Representative

(i) Tyler Tuttle was the only candidate to apply. The subcommittee had no objection to the nominee being recommended for confirmation by the Interoperability Council.

(d) Representative from an American Indian Tribe or Band

(i) Eric Boulanger was the only candidate to apply. The subcommittee had no objection to the nominee being recommended for confirmation by the Interoperability Council.

B. WISCOM System Update

1) 19.1 and 19.1.1 EFJ Software updates have been released
- EFJ has sent the preliminary plan for review and questions.
- Final meeting will be scheduled with EFJ before testing the software on WISCOM begins.
- After WSP staff have tested the software, the updates will proceed using the same procedure as the last roll out.

2) Jackson Correctional Institution
- First 700 MHz site has been installed
- Site is up and running after some initial issues getting online
- DOC is taking the opportunity for more training on the new 700 system and is still operating on the 800 MHz system
- Kettle Moraine Correctional Institution will be the next 700 MHz site to be added to WISCOM

3) Milwaukee ISSI maintenance work on May 20, 2020
- WISCOM TG's were added to the ISSI connection with Milwaukee's OpenSky System
- ISSI connection was rebooted without incident and traffic is passing correctly

C. WISCOM Agreement Work Group Update

1) Currently working on definitions of daily user
2) Will continue to send and use the current Level 3-5 Agreement
3) Application emails to new users will include information on the history of the Agreement and information on the current administrator of the Agreement.

D. WISCOM RFP Update

1) Erik Viel was not in attendance at this time. Molly Boss shared that the WISCOM RFI was released on May 12th.

6. New Business

A. Status of a new WISCOM Program Manager

1) The OEC is working on getting a position description approved by The Adjutant General. It will be at least a couple of months before the position is filled.

B. WECS Status Update

1) Boss reminded the Subcommittee that they are responsible for the following tactics as part of the WECS (Wisconsin Emergency Communications Strategy), before handing it over to the Subcommittee to discuss.
- Collect ongoing stakeholder input and develop recommendations for the maintenance, enhancement, or replacement of WISCOM/statewide public safety interoperable radio communication system.

C. OEC Website Discussion

1) OEC is planning updates to their website. The updated site will feature content about OEC Program areas as well as the IC Subcommittees. Updates will also be made to include information relevant to current projects and goals.

D. Other New Business
  1) Meredith Hauge made a request for the new WISCOM Subcommittee members to introduce themselves and share their background.
  2) Erik Viel shared that an Executive Steering Committee (ESC) is being formed to lead the RFI process. The ESC will be comprised of the following members:
     - DOA Representative
     - DMA Representative
     - DOT Representative
     - DNR Representative
     - IC Representative
     - Daily/Local User Representative

7. Next Meeting will be July 22, 2020.

8. Meeting adjourned at 2:08 p.m.

Motion to adjourn the meeting made by Ogren. Seconded by Victorson. Unanimous approval.

Respectfully submitted,
Meredith Hauge
DMA/OEC