

9-1-1 SUBCOMMITTEE

FEBRUARY 20, 2020
10:00 AMDEPARTMENT OF MILITARY AFFAIRS
2400 WRIGHT STREET
MADISON, WI 53704
ROOM 230**MEETING MINUTES**

1. Meeting convened at 10:02 AM
2. Quorum was established with 10/16 members present. Attended in-person: Molly Boss (on behalf of Erik Viel), John Dejung, Bob Frank, Kristina Page, and Jean Pauk. Attended via teleconference: Dena Clark, Andy Faust, Joseph Nash, Mark Podoll, and Marcie Rainbolt.

Members absent: John Cummings, Danielle Miller, Rodney Olson, Douglas Wenzlaff, Robert Whitaker, and Kathleen Whitbeck.

3. Meeting Minutes
 - A. Review and approval of AMENDED September 17th, 2019 Meeting Minutes

Motion to approve minutes by Dejung. Seconded by Pauk. Unanimous approval.

- B. Review and approval of November 13th, 2019 Meeting Minutes

Motion to approve minutes by Page. Seconded by Pauk. Unanimous approval.

4. Old Business
 - A. Membership Updates
 1. Update on Subcommittee Appointments
 - No new reappointments other than the Emergency Management Association seat and the Land Information Association seat.
 - Still waiting on appointments for the vacancies for the Competitive Local Exchange Carrier, Association of Police Chiefs, and Association of Emergency Medical Service Providers.
 - The terms for five current subcommittee seats will expire in July of 2020. Jessica Jimenez will notify these members of this upcoming term end via email. If members are interested in another term, they should reply to Jimenez and she will forward the information to the Governor's Office for consideration.
 2. Annual Election of Chair and Vice Chair
 - Page nominated Bob Frank for Chair of the 911 Subcommittee.

Motion to close the nominations and cast a unanimous ballot made by Page. Seconded by Dejung. Unanimous approval.

- Dejung nominated Danielle Miller for Vice Chair of the 911 Subcommittee.

Motion to close the nominations and cast a unanimous ballot made by Page. Seconded by Pauk. Unanimous approval.

B. ESIInet RFP Status – *Jessica Jimenez*

1. Responses are due by March 10, 2020, then we'll move into the evaluation process.
2. There have been two rounds of question and answer periods for vendors.

C. Federal 9-1-1 Grant Program Update – *Jessica Jimenez*

1. The subcommittee and eligibility committee established what would be covered under the first round of funding for this grant program.
2. Responses were due February 4, 2020, and 29 applications were received.
3. Applications are currently under review by a grant evaluation team.
4. Grant awards will hopefully be issued in early March.
5. The applications received will not use all of the \$2.9 million, so there will be a second round of grants.
6. Jimenez summarized expenses that were eligible as part of the initial grant period, as well as examples of what could not be covered by the grant.
7. Frank led the subcommittee in a discussion on the second round of PSAP grants but it was determined that more information would be needed to provide a formal recommendation for the second round of grants.

D. GIS Gap Analysis RFP Update – *Jessica Jimenez*

1. Responses were due February 20, 2020.
2. The RFP outlines the tasks that a GIS consulting firm would assist with.
3. Frank shared that the WLIA/NG911 Task Force has also given their input to the initial consultant scope of work.
4. Dejung requested that PSAPs get educated on what their responsibilities are.

E. Next Steps for Wisconsin Act 26 – *Jessica Jimenez*

1. Act 26 establishes the foundation for a state grant program for NG911.
2. There is no funding connected to Act 26, but it requires that DMA promulgate rules. The first step is to deliver a scope statement to the governor. OEC is planning to work with a lawyer from DOA to help with the scope statement. State employees cannot legally start drafting rules until the scope statement is approved by first the governor and then the administrative agency head.
3. After the scope statement is approved, the OEC would work with the 911 Subcommittee to establish content for the administrative rule.

5. New Business

A. 2020 Strategic Plan Update

1. The focus group identified updates to the goals and objectives of the plan and edits are being made accordingly.
2. The next focus group meeting is scheduled for March 12.
3. The goal is to have the plan ready for review at the next 911 Subcommittee meeting, but this might get pushed due to the extensive level of necessary updates.

B. Marathon County 911 Issues – *Bob Frank*

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1. A news video about landline phone service issues was shared with the subcommittee. The issues are related to Frontier-owned landlines, and the issues have occurred in several parts of the state.
2. Gerry Klein (NPSBN Subcommittee Chair and Director of the City-County Information Technology Commission in Marathon County) shared that the news story caught the attention of some state and US senators, but unfortunately there is no legislative authority over this matter as there is no requirement for a landline service provider to fix landlines. Frontier Communications has agreed to send a representative to attend the Marathon County Board Meeting on March 5, 2020 to discuss this issue.

C. WECS Review

1. Molly Boss shared that the 911 Subcommittee has 2020 goals and tactics as part of the 2019 Wisconsin Emergency Communications Strategy. The tactics will be added as a standing agenda item for future meetings and the subcommittees will be asked to report progress to the IC.

D. Volunteer to host next meeting

1. Frank asked Gerry Klein to host the next meeting in Marathon County. Klein agreed to host at the Marathon County Courthouse in Wausau, Wisconsin.

- E. Jimenez shared that the Kari's Law/RAY BAUM Act for MLTS 9-1-1 Direct Dialing, Notification, and Dispatchable Location Requirements was made effective on February 16, 2020. Resources can be found on the FCC website.

6. The next meeting will be April 16, 2020 in Wausau.

7. Meeting adjourned at 11:01 AM.

Motion to adjourn by Dejung. Seconded by Page. Unanimous approval.

Respectfully submitted,
Meredith Hauge
DMA/OEC