

WISCONSIN INTEROPERABILITY COUNCIL  
THURSDAY SEPTEMBER 26, 2019  
12:30 PM

DEPARTMENT OF MILITARY AFFAIRS  
2400 WRIGHT STREET, ROOM 230  
MADISON, WI

**MEETING MINUTES**

1. Chair Matt Joski called the meeting to order at 12:31 PM.
2. Quorum was established with 8/10 members present. Present in-person: David Cagigal, Chris DeRemer, Jamie Formea, Kirk Gunderson, Matt Joski and Dr. Darrell Williams. Present via teleconference: Todd Schaller and Christine Westrich. Excused: Steve Hansen.

3. Review and approval of July 25, 2019 Meeting Minutes

*Motion to approve the July 25, 2019 meeting minutes by Gunderson. Seconded by Williams. Unanimous approval.*

4. IC and Subcommittee Membership Updates

A. Joski read through the current vacancies for the Interoperability Council and each subcommittee.

5. Public Comment - There was no public comment.

6. Old Business

A. 911 Subcommittee Chair Report – *Dani Miller and Jessica Jimenez*

1. Erik Viel was appointed as the new point of contact for the Federal 911 Grant
2. The Subcommittee discussed the NG9-1-1 GIS Task Force developed through the Wisconsin Land Information Association that will be asked to assist with a GIS Gap Analysis scope of work.
3. The Subcommittee is planning to update the 2017 NG9-1-1 Strategic Plan to better reflect the progress that has been made and are looking for a group of volunteers to assist.
4. The Governor's appointment office is still working on renewing or replacing members whose appointments have expired, but they previously advised that existing members are able to sit in their seat until notified of a replacement or reappointment.

B. Land Mobile Radio Subcommittee Chair Report – *Jim Westover*

1. Air medical landing zone radio channel coordination was the only topic of the last LMR meeting.
  - a. As a takeaway, Westover and Josh Ripp will approach MABAS Wisconsin to discuss a tentative proposal and get their concurrence.
  - b. Westover, Todd Lindert and the OEC Staff will work together to draft a 1-page outreach document for distribution to practitioners in the field. The goal is to ensure everyone understands why this is being done, understands the changes that are being made, and the impact to their organization.

C. Nationwide Public Safety Broadband Network (NPSBN) Subcommittee Chair Report – *Gerry Klein*

1. Did not have quorum at the September 11, 2019 meeting
2. There was a presentation by FirstNet regarding priority settings to assist in developing a priority setting guide for users.

3. Action on recommendation of Chief David Zibolski (Beloit PD) to represent the WI Police Executive Group

*Motion to approve Chief David Zibolski to represent the WI Police Executive Group on the NPSBN Subcommittee by DeRemer. Seconded by Cagigal. Unanimous approval.*

4. Action on recommendation of Asst. Chief AJ Schroeder (Richfield Volunteer Fire Company) to represent Fire Service – Volunteer/Paid on Call

*Motion to approve Asst. Chief AJ Schroeder to represent Fire Service – Volunteer/Paid on Call on the NPSBN Subcommittee by Formea. Seconded by Williams. Unanimous approval.*

D. WISCOM Subcommittee Chair Report – *Keith Kesler*

1. Josh Ripp provided WISCOM system updates
2. The DOT Ticketing System recently implemented for tracking issues with WISCOM is up and running and going well
3. Discussed user groups and merging documentation
4. Discussed Subcommittee membership and soliciting more members
5. Action item: Designate some talk groups so that Madison, Dane County and WISCOM could communicate together and share information

E. WISCOM Update

1. DOT Report: Jody Wormet had nothing additional to report.
2. DMA Report – *Josh Ripp*
  - a. As of that morning there were over 40,000 IDs on the system and over 2,400 talk groups. Ripp also has airtime and push-to-talk data available for those who are interested.
  - b. Juneau County will begin training with law enforcement agencies for their transition to WISCOM. They have been doing testing over the last two days to find any issues but have not found anything substantial thus far.
    1. Joski stated that the IC and Subcommittees should remain aware of what is occurring with Juneau County since they are the first simulcast daily user implementation.
  - c. EFJ Maintenance Agreement: A maintenance agreement has been signed with EF Johnson that covers the state-owned assets for the radio system. The agreement also covers software updates for anything controlled through the WISCOM NMS so that software is consistent across the system. Locally-owned equipment is still the responsibility of the local entity to repair and replace. However, locals can piggyback on the state agreement with an agreement for their locally-owned devices.

F. NG911 Program Update – *Jessica Jimenez*

1. RFP for ESInet and NextGen core services: A draft was released in August. OEC is reviewing and will be posting the final RFP soon with the goal of implementation to begin in early 2020.
2. Federal 911 Grant: Wisconsin was awarded \$2.9 million in federal grant funds. 90% of those funds will go to local PSAPs for purchasing end-of-life call-handling equipment that is not yet NG9-1-1 enabled. OEC is working on establishing an eligibility committee based on the direction given from the 911 Subcommittee. OEC has also posted a position for a grant specialist to help with the grant program and hope to get someone hired in the next few weeks.

3. Lastly, OEC was allocated \$19.7 million over the biennium for the ESInet and NG9-1-1 implementation. Prior to June 2021, OEC would like to conduct a GIS gap analysis to determine data gaps within the state and to establish a NG9-1-1 GIS data standard.

G. Public Safety Broadband Program Update – *Jessica Jimenez*

1. DMA staff are working with FirstNet to finalize the deployment plan that will be used within the SEOC.
2. OEC will be hiring a public safety broadband position.
3. US Cellular would like to present to the NPSBN Subcommittee to discuss their public safety offerings.
4. FirstNet Authority released a reinvestment roadmap that identifies priority areas for enhancing the FirstNet offering.
5. FirstNet buildout update: Of the 21 or so FirstNet sites, 19 are currently in progress, with 15 having executed their leases. These are spread out across the state with four sites located on tribal land.
6. Band Class 14 buildout update: 181 activations this year, which is 42 more than the last report out. FirstNet/AT&T is looking to activate 157 more by the end of this year.
7. Subscriber numbers: There are about 700,000 nationwide, including primary and extended primary users. Within the state there are about 4,500-4,600.
8. FirstNet advised the NPSBN Subcommittee that if you are a current FirstNet user, then all of your devices should have the black FirstNet SIM card instead of the orange AT&T commercial SIM card.
9. FirstNet is advising states to start doing education and outreach about responsible use of data on the network.

H. WI OEC/SWIC Update – *Erik Viel*

1. Introduced Meredith Hauge as the new Executive Staff Secretary for OEC.
2. On September 25, 2019 DMA staff attended a Public Hearing for the Assembly Committee on State Affairs regarding Assembly Bill 471. This bill would require the 911 Subcommittee to advise DMA on the creation of a state funded grant program to assist PSAPs with the transition to NG9-1-1. Under the bill, DMA would be required to promulgate rules for grant use purposes and eligibility based on the recommendations from the 911 Subcommittee. The bill would not provide any initial funding for the grant.
3. Cagigal commented that the grant funding would be in compliance with the IC's recommendations, for instance; OEC would not approve a grant for a community to seek an alternative to the State ESInet.
  - a. Viel responded that the bill directs OEC staff to work with the 911 Subcommittee to make recommendations on grant eligibility and selection criteria. IC oversight was not referenced in the bill, but Viel agreed that condition makes sense and feels that the 911 Subcommittee would consider that when making the recommendation.
4. Update on the WISCOM RFP: OEC released an RFI approximately three weeks ago and vendors that submitted a response will be invited to a vendor debrief.

7. New Business

A. Cybersecurity and Infrastructure Security Agency (CISA) / Emergency Communications Division (ECD) Update – *Jim Jarvis*

1. CISA recently released the 2019 version of the National Emergency Communications Plan (NECP). There are webinars available for those that may be interested in the updates to the NECP.
2. CISA's Assistant Director, Ron Hewitt is retiring at the end of September. The Deputy Assistant Director, Vincent Delaurentis will be taking his place until a permanent replacement is secured.

3. CISA is making additional staffing changes and will be hiring a second ECD Coordinator for Region V.

B. Review and Possible Approval of Subcommittee By-Laws Update Document – *Jamie Formea*

1. Formea highlighted the updates made to the document.
2. Cagigal asked if a ‘two times and you’re out’ subcommittee absence policy had been incorporated.
  - a. Formea responded that meeting absences had been addressed, but not specific to two absences.

*Motion to approve the Subcommittee By-Laws Document by Gunderson. Seconded by DeRemer. Unanimous approval.*

C. Review and Possible Action to Approve the RF OVER LTE/IP Gateway Policy - *Erik Viel*

1. This document was not ready for review and approval and will go through the subcommittees prior to the IC.

D. Other New Business

1. Molly Boss provided an update on the status of the COMU Workgroup Standard Operating Guidelines update. OEC is hoping to present it for review and possible approval at the November IC meeting.
2. Joski acknowledged Gene Oldenburg’s last day and presented a certificate of appreciation.

8. The next meeting will be held on November 21, 2019 at DMA in Room 230.

A. Boss encouraged scheduling all of the IC meetings and Subcommittee meetings for 2020.

B. Joski confirmed that the 2020 IC meetings will occur on the 4<sup>th</sup> Thursday of every other month, beginning with January 23, 2020.

9. Meeting adjourned at 1:37 PM.

*Motion to adjourn by Formea. Seconded by DeRemer. Unanimous approval.*

Respectfully submitted,  
Meredith Hauge  
DMA/OEC