

WISCONSIN INTEROPERABILITY COUNCIL

THURSDAY JULY 25, 2019

12:30 PM

DEPARTMENT OF MILITARY AFFAIRS
2400 WRIGHT STREET, ROOM 230
MADISON, WI

MEETING MINUTES

1. Chair Matt Joski called the meeting to order at 12:32 PM.
2. Quorum was established. 11/11 members present. Present in-person: David Cagigal, Chris DeRemer, Christine Westrich, Tim Huijbregtse, Jamie Formea, Dr. Darrell Williams, Kirk Gunderson, and Steve Hansen. Present via teleconference: Matt Joski, Todd Schaller, and Sean Marschke.

3. Review and approval of May 30, 2019 Meeting Minutes

Motion to approve the May 30, 2019 meeting minutes by Hansen. Seconded by Cagigal. Unanimous approval.

4. Public Comment - There was no public comment.

5. Old Business

A. Land Mobile Radio (LMR) Subcommittee Membership Update

- Action on recommendation of Doug Lofreddo (WEM) to represent the Department of Military Affairs

Motion to approve by Hansen. Seconded by Cagigal. Unanimous approval.

B. WISCOM Update

- DOT Report
 - Major Huijbregtse announced he will be retiring from DOT in the beginning of August.
 - Jody Wormet reported that DOT is ready to support the WISCOM RFP process.
 - The new DOT ticketing system for WISCOM will be implemented in mid-August.
- DMA Report
 - Josh Ripp reported that there are currently 39,600+ IDs active on the system. 37,800+ of those are subscriber devices utilizing over 2000 talk groups.
 - EF Johnson will be releasing the 18.1.3 software update later this week. After testing, the update will be rolled out in phases across the state.
 - The OEC is still negotiating the terms of the EFJ maintenance agreement contract.
 - The Healthcare Coalition is now using WISCOM in its communication plans.
 - The DNR recently requested use of WISCOM talk groups to facilitate communications in northern WI.

C. WI OEC/SWIC Update - *Molly Boss*

- Boss reported that Erik Viel accepted the OEC Director position and will start on August 19th.
- Interviews for the vacant Executive Staff Secretary will be held this coming Monday.
- The OEC has not heard any news on the pending release of the federal 9-1-1 Grant.
- Wisconsin was approved for another AUXCOMM class to be held in 2020.

- Angela Miller from the Legislative Fiscal Bureau provided an update on the biennial budget bill.
 - The OEC will stay with the DMA, \$1.9 million was allocated for WISCOM maintenance, \$19.7 million can be spent over the biennium for NextGen9-1-1, and OEC was given authorization for a new position for public safety broadband.
- A draft version of the ESInet RFP will be released for stakeholder comment.

D. Other Old Business

- Formea reminded the group that at the previous IC meeting a decision was made to have subcommittee chair reports at every other meeting.

6. New Business

A. Review and Possible Approval of the 911 Assessment Report - *Jessica Jimenez/Bob Frank*

- Jimenez walked through the findings and conclusions of the 911 system assessment report.
 - The IC recommended that the term “FirstNet” be removed from page 18 of the report.

Motion to approve the 911 System Assessment Report by Cagigal. Seconded by Gunderson. Unanimous approval.

B. Review of Charter and By-Laws Update

- Formea reported that an informal work group of the chair or vice chair from each subcommittee met to discuss updating the IC Charter and By-Laws. It was decided that a two-phase approach to updating the Charter and By-laws would be taken.
 - Phase 1 is to review all 4 subcommittee bylaws documents and combine into one document and standardize language.
 - Phase 2 would be to draft the IC bylaws using the same combined document of the subcommittees or combine the current charter and bylaws into one document.
 - The work group also discussed making the following additions:
 - Defining staff support
 - Changing quorum requirements
 - Defining member expectations
 - Formalizing a process for soliciting vacancies
- Westrich proposed strengthening the removal of members as is done after two consecutive absences in Milwaukee County.
- Joski proposed including limits or a rotation of the chair and vice chair positions.
- There will be a draft bylaws document for review and possible approval at the September 2019 meeting.

7. The next meeting will be held on September 26, 2019 at DMA in Room 230.

8. Meeting adjourned at 2:08 PM.

Motion to adjourn by Joski. Seconded by Westrich. Unanimous approval.

Respectfully submitted,
Heather Harris-Fatty
DMA/OEC