

WISCOM Subcommittee Meeting

WEDNESDAY SEPTEMBER 25, 2019
1:00 P.M.

DEPARTMENT OF MILITARY AFFAIRS
2400 WRIGHT STREET, MADISON, WI
SEOC-ROOM A104/A105
TELECONFERENCE
877-411-9748 / PASSCODE: 1193649

MEETING MINUTES

1. Meeting Convened at 1:02pm
2. Quorum was established with 8/14 members attending. Present in person: Darren Chappuies, David Gribble, Keith Kesler, Carl Guse on behalf of Jennifer Lord, Gary McClelland, Jan Victorson and Margaret Zieke. Present via teleconference: Keith Hurlburt.
3. Review and Approval of the July 24, 2019 Meeting Minutes

Motion to approve minutes by Chappuies. Seconded by Victorson. Unanimous approval.

4. Membership updates
 - A. Heather Harris-Fatty reached out to daily users to solicit interest in joining the WISCOM Subcommittee. To date, there has been no response.
5. Old Business
 - A. WISCOM System Update – *Josh Ripp*
 - 1) Juneau County
 - Law enforcement has programmed five deputies' portable and mobile devices.
 - Juneau County is working on a trunking system tied into to their current analog channel
 - The goal is to have everything programmed on the law side and to move off the analog channel by the end of October.
 - Training for fire and EMS is to follow
 - 2) 18.1.3 Software Upgrade Implementation
 - Wisconsin State Patrol technicians and some select dispatch centers have been testing software updates to the Stargate Dispatch Consoles. There is no target date for completing the upgrade at this time.
 - 3) Wisconsin State Patrol Ticketing System went live 8/11/2019
 - All seems to be going well. No statistics to share at this point.
 - 4) EFJ Maintenance Agreement
 - The maintenance agreement applies to all hardware that EF Johnson supplies to the State of Wisconsin. They will either repair or replace the hardware.
 - Locals have the option to execute their own agreement with EF Johnson based on the same terms of the state contract.

- All software throughout the state related to the WISCOM NMS is covered by the maintenance agreement.
- The maintenance agreement has an initial five-year-term with the possibility of extending the term for an additional two, one-year terms.

B. WISCOM RFP

- 1) Harris-Fatty sent out a survey to gather coverage feedback and has compiled the data broken down by region and by each department within each region. This data is available to be viewed upon request.
- 2) Chair Kesler led a discussion about the need for and format of the WISCOM RFP.
- 3) Ripp requested that subcommittee members gather information on radio counts for all departments within each county, broken down by which devices are trunking-capable and which devices are not. Radio information should include: Brands, models, band the radio operates within, and age of device.

C. Other Old Business

- 1) Ripp mentioned that he has compiled system data pertaining to push-to-talks and airtime. This data is available to be viewed upon request.

6. New Business

A. WISCOM User Level Definitions Review

- 1) Harris-Fatty presented a draft WISCOM User Level Definitions document for review and live edits.

B. WISCOM User Agreements

- 1) Harris-Fatty led a discussion about the current format and proposed edits of the WISCOM User Agreements.

C. Gateway Approval Policy

- 1) Ripp described the proposed Gateway Approval Policy. A draft will be sent out to the subcommittee for review and possible approval.

D. Communications Unit Talkgroup Re-Numbering

- 1) Ripp proposed moving COMU and COMT Talkgroups to the following:
 - COMU – TG87
 - COML “88” – TG88
 - COML2 – TG89
 - COML “E” – TG90

Motion to approve the move of the COMU and COMT Talkgroups to 80s series, at the discretion of the WISCOM administrator by Zieke. Seconded by McClelland. Unanimous approval.

- E. Request for addition of Talkgroups to match Dane County (DANECOM and City of Madison 800 system) DALAWTAC13, DALAWTAC14, DALAWTAC15 on WISCOM

Motion to approve additional Talkgroups to match Dane County (DANECOM and City of Madison 800 system) DALAWTAC13, DALAWTAC14, DALAWTAC15 on WISCOM by Guse. Seconded by Victorson. Unanimous approval.

F. Other New Business

- 1) Guse and Ripp led a discussion pertaining to the LMR Subcommittee's recommendation that the coordinated channels for Air Ground Medical LZ Coordination should be Fireground Gray/and 8TACGray as a primary channel and Fireground Black/8TACBlack as the secondary channel.

G. Eric Anderson, Hospital and Healthcare Systems Coordinator from DHS introduced himself to the subcommittee.

7. A meeting date of November 20th was proposed. A Doodle poll will be sent out to subcommittee members to finalize the next meeting date.
8. Meeting adjourned at 2:52pm.

Motion to adjourn by Victorson. Seconded by McClelland. Unanimous approval.

Respectfully submitted,
Meredith Hauge
DMA/OEC